**Conroe Municipal Court**
**2300 Plantation Drive**
**Conroe, Texas 77303**
**(936) 522-3380**

NAME: _____

**Citation No. _____**
**Citation Date _____**

This court has approved your request to take the Defensive Driving Course. You must send a form, furnished by this court, immediately to the *Texas* Department of Public Safety with a $10.00 check or money order for a certified copy of your driving record. This needs to be sent IMMEDIATELY because it takes thirty to forty five days for Austin to get your record back to you in the mail. If you would like to order a certified copy of your driving record online, please go to Texas.gov and follow the prompts. You will need "type 3A" of your driving record. You do NOT have to have your driving record in order to take the Defensive Driving Course. If you are not sure that the Defensive Driving Course is approved by the state, please visit **www.tdlr.texas.gov/driver/driver.htm**. Click on Driving Safety to the right of the screen, then Course Providers. *Note: Make sure you take Driving Safety Courses, NOT Drivers Education. *After you complete the course, have your certificate of completion and have received your driving record from Austin, you will need to submit those two documents to the Municipal Court on or before your due date:* **90 DAYS FROM THE DATE OF THIS REQUEST**

******* NOTE: AARP is NOT a state certified course ********
**The form from them will NOT be accepted**

Thank You

Conroe Municipal Court